

NOTICE OF ANNUAL GENERAL MEETING
KERRISDALE LITTLE LEAGUE ASSOCIATION

(the "Society")

The Annual General Meeting of the Society will be held on

Tuesday, October 24th, 2023, at 7:00pm

at

Unit 101 - 9191 Bentley Street in Vancouver (Richmond), British Columbia



October 2023 ANNUAL GENERAL MEETING AGENDA

DATE: Tuesday, October 24th, 2023, at 7:00pm

LOCATION: Unit 101 - 9191 Bentley Street in Vancouver (Richmond), British Columbia

AGENDA:

1. Call to Order and Opening Remarks
2. Meeting Declaration of Quorum
3. Chair / Seceretary
4. Minutes of Prior AGM (2022)
5. Directors Report
6. Financial Statement of Prior Fiscal Year
7. Directors and Officers Acts & Proceedings During the Prior Year
8. Election of Directors
9. New Business
10. Adjournment



ANNUAL GENERAL MEETING MINUTES

OCTOBER 19, 2022

Minutes of the Board Meeting of Kerrisdale Little League ("the Society") held virtually via Google Meet at Vancouver, British Columbia on the 19th day of October 2022.

PRESENT:

Graham Collings, Leah Collings, Stephanie Kauffman, Kelly Ann Chu, Hanna Pederson, David Sabourin, Aaron Cunningham, Janine Mendes, Eileen Tan, Greg Martin, Ian Doddington, Flavia Boehm, Leven Dai, Sheila Ho, Neil Wotton

PROCEEDINGS

1. CALL TO ORDER AND OPENING REMARKS

Graham Collings welcomed everyone and called the meeting to order at approximately 7:05 pm. Graham thanked all those attending and to all those that spend so many hours volunteering for the league to support its programming to support players and parents in the Kerrisdale community.

2. QUORUM

Seeing 15 members in attendance, the Chair advised that a quorum of 3 members was present. As all members have consented to the meeting being held and quorum being met with notice of the meeting having been provided on October 5, 2022 and again on October 10 and October 18, the meeting is duly constituted for the transaction of business.

3. CHAIR/SECRETARY

Motion for Graham Collings to be Chair and David Sabourin to be Secretary of the meeting. MOTION moved by Graham Collings, Seconded by David Sabourin, and passed by the majority.

4. MINUTES OF PRIOR AGM

Consideration of the Minutes of the October 19, 2021 AGM meeting provided prior to the meeting. MOTION moved by Leah Collings, Seconded by Aaron Cunningham, to approve the AGM Meeting Minutes of October 19, 2021 as presented, and the Motion passed by the majority.

5. DIRECTORS REPORT

The directors report which summarized the 2022 season was presented by Chair (see Schedule "A").

6. FINANCIAL STATEMENTS OF THE PRIOR FISCAL YEAR

David Sabourin presented the Financial Statements for the fiscal year ended August 31, 2022.

Revenues:

- For the 2022 season, total revenues were approximately \$160,834: \$23,953 higher than budgeted.
- This results from the receipt of two separate gaming grants of \$27,000 each during 2021/2022.
 - The first gaming grant, received in September 2021, was equal to the budgeted amount of \$27000.
 - The second gaming grant, received in July 2022, was received as a result of an application intended for the 2022-2023 fiscal year.
 - Funds from this second grant were not used during the 2021-2022 fiscal year.
 - This second gaming grant was awarded based on an application prepared solely by KLL's Board.
 - This will result in cost savings of 10% of the grant award, \$2700, in fiscal 2022-2023.
- Without the second gaming grant, KLL's total revenues would have been \$3047 less than budgeted.
- Higher than expected registration: \$2869 higher than budget, donation: %1650 and other (merchandise and tournament fees): \$2877 revenues were offset by Sponsorship and All-Star/Select revenues that were \$4100 and \$6425 lower than budgeted.

Expenditures:

- On the expense side, total expenditures finished the year lower than budgeted by -\$24,285.
- The largest driver of this was Capital Expenditures: \$21,613 lower than budgeted.
 - In September KLL was expecting to fund improvements to the Clay Boxes at Elm Park.
 - This work was completed by the City of Vancouver.

- KLL thanks and acknowledges the support of the Vancouver Parks Board.

Overall:

- KLL ended the 2022 fiscal year with receipts over expenditures of \$21,460.

- This was \$48,238 higher than our originally budgeted deficit of -\$26,778.
- The league's cash position at the end of the year was strong with approximately \$173,000 of funds in the bank.
- Restricted funds were set at \$115,000 by KLL's Board on August 29th, 2022.
- During fiscal 2021-2022 \$4534.67 in restricted funds were used for various improvements at KLL's facilities.

The Treasurer requested questions, there being none. MOTION moved by Aaron Cunningham, Seconded by Kelly Ann Chu, to approve the 2021-2022 Financial Statements and the Motion passed by the majority.

The Treasurer was thanked for all his time and efforts with gaming grant and maintaining the records for the League.

7. DIRECTORS AND OFFICERS ACTS & PROCEEDINGS DURING THE PRIOR YEAR

Motion to ratify and confirm all of the directors' and officers' acts and proceedings since the AGM held on October 19th, 2021. MOTION moved by Flavia Boehm, Seconded by Aaron Cunningham, and the Motion passed by the majority.

8. ELECTION OF DIRECTORS

The Chair asked for nominations for the directors of the Society and the following persons were nominated:

Graham Collings	David Sabourin	Aaron Cunningham	Kelly Ann Chu
Stephanie Kauffman	Leah Collings	Laura Ingleson	Hanna Pederson
Flavia Boehm			

The Chair requested nomination from the floor 3 times, there being none.

MOTION moved by Graham Collings, Seconded by David Sabourin, to elect the individuals noted above as directors of KLL to hold office until the conclusion of the next AGM and the Motion passed by the majority.

9. **NEW BUSINESS**

The Chair asked the floor for any new business. None was brought forward.

10. **ADJOURNMENT**

The Chair thanked all KLL volunteers that provide their time and commitment for this volunteer-run baseball community organization.

There being no further business to be discussed, MOTION moved by Graham Collings, Seconded by Flavia Boehm, to adjourn the AGM and the meeting was adjourned at approximately 7:28 pm.

SCHEDULE A

I want to thank again all the incredible contributions by our Kerrisdale community: the board members, committee members, volunteers, coaches, managers, and sponsors that made this first regular year back from the Covid-19 lockdown years a fantastic one for all the Kerrisdale players and families in our 70th Season! These volunteer contributions made for a successful year re-invigorating Kerrisdale Little League.

As this was my first year as President of KLL, I am extremely grateful to all the mentorship from prior directors and continuing directors.

Looking back at the last year since our prior AGM, it has been a lot of rejuvenation and new paths embarked on. The organization was modernized into committee structures to bring in more volunteers into the organizing of the league's different components. This allows for new volunteers to begin in the committees and to hopefully move to chair those committees as voting board members. We are so very thankful to everyone's efforts in these roles and welcome all new committee members and chairs.

Overall, the league grew for the first time in at least 9 years!! The 2022 season had 337 participants from Blastball to Majors, a fantastic growth of 21% from 2021's 278 players. This is an amazing accomplishment by all the volunteers of the league and speaks volumes to their efforts to engage more of the Kerrisdale community to benefits of being a part of Little League Baseball!

Notwithstanding the increase in registrations, we restructured the playing levels for the 2022 season to 5 Divisions from 7 Divisions previously. This was heavily discussed by the board over months and incorporated a lot of input from coaches, parents and other leagues. It had and still has pros and cons but overall the KLL Board determined this was the appropriate way to move forward for long-term player and coach development. The smaller number of divisions makes for more internal team competition at these levels as they were down to 3 teams each previously with players were cycling from level to level almost every year. There were some growing pains and lessons learned that the Development Committee and KLL Board are already working on to continually improve the KLL Experience.

Breaking down the last year into the successes of these different components of KLL through their committees:

- Pitching Divisions, chaired by Kelly Ann Chu, worked tirelessly to ensure a great competitive atmosphere for the Majors and Minors divisions. This flowed through into the post-season with third place finishes by KLL in both the 11/12 All Stars and the 9/10 All Stars, which Kerrisdale hosted the District 1 Tournament for the 9/10 All Stars – thank you to all the volunteers that made this a wonderful 2-week event!
- Non-Pitching Divisions, chaired by Leah Collings, welcomed a 25% increase in overall enrollment, including over doubling in Blastball. KLL also hosted its inaugural 8s Selects Tournament sponsored by Aritzia right after the regular season with 8 teams playing on a very sunny weekend.
- Equipment, chaired by Stephanie Kauffman, made sure that every player had great equipment for the entire season and post-season seamlessly.
- Brand & Marketing, chaired by Hanna Pederson, created a wonderful reach out program embedding KLL within our community schools to drive further registration, new signage around our fields and consistent branding in our messaging.
- Fields, chaired by myself with Joe McDermid, worked on battling our very wet first half of the season which we continue to work with the Parks Board on the Elm Park puddle situation.

- Development was spread out with assessments with UBC and great partnership with 5Tool baseball for the 2022 season for the Pitching Divisions and the Non-pitching Divisions were again able to utilize the practice planning sessions provided and supported by involved coaches.

- While it was a wet Opening Day, we still had our Parade down 41st ending at Elm. It really was amazing to have this event happen again for the community. Closing Day turned into a great day with phenomenal competition for the Minors and Majors Championships. KLL also hosted its first Coaches World Series game which will become an annual event, no one was injured and there were a few home runs with wooden bats.

Special thank you as well to David Sabourin as Treasurer and Secretary as well as Aaron Cunningham as Safety Officer this year for doing an amazing job in their first year with the board. Laura Ingleson has been fantastic this year as Player's Agent helping the board with her wisdom from years with the league. In addition, a huge thank you to Janine Mendes for assisting the board with so many facets of league operations.

The board would like to thank Ada Yee for all her work over the years at KLL, while staying on as Registrar for the moment though, Ada has been an incredible volunteer for the league touching almost every part of the volunteer structure, from team manager to coach to league admin to Registrar to divisional coordinator at pretty much every level, the league is incredibly lucky to have had you as part of its family for so many years. We would also like to thank in advance, Hanna Pederson for all her work this year as Brand and Marketing Chair, while she is staying for the moment as we find a replacement for her, she will be retiring this year.

There is so much that goes into running this league with its 90+ volunteers, this only scratches the surface of the great accomplishments that occurred this year. Thank you, thank you!

**CONSENT RESOLUTION OF THE DIRECTORS
OF
KERRISDALE LITTLE LEAGUE ASSOCIATION**
(the "Society")

The undersigned, being all the directors of the Society, hereby consent to and adopt in writing the following resolution as of the 24th day of October, 2023:

RESOLVED THAT:

1. The following persons be appointed officers of the Society to hold the offices set out opposite their names until the close of the next annual general meeting or until others are elected or appointed in their place:

Graham Collings President

David Sabourin Secretary

David Sabourin Treasurer

2. This resolution may be signed by the directors in as many counterparts as may be necessary; such counterparts, which may be made by facsimile transmission or by other electronic means, together shall be deemed to be an original and constitute one instrument and notwithstanding that date of execution, shall be deemed to be executed on the date set forth above.



KELLY ANN CHU



GRAHAM COLLINGS



LEAH COLLINGS



AARON CUNNINGHAM

LAURA INGLESON

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HANNA PEDERSON

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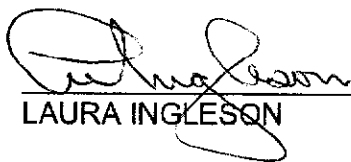
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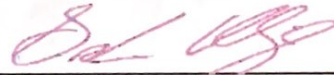
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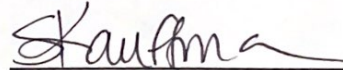


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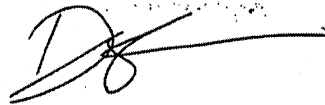
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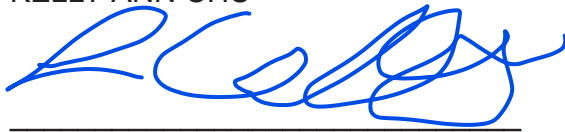
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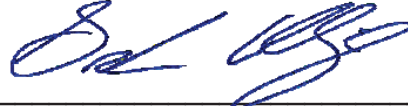
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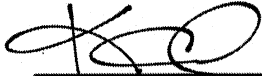
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KERRISDALE LITTLE LEAGUE ASSOCIATION

2022-2023 NCOME STATEMENT

	(Sep-2022 - Aug-2023) 2022-23 Budget	(Sep-2022 - Aug-2023) August 31, 2023 2022-23 Actuals	(Sep-2021 - Aug-2022) August 31, 2022 2021-22 Actual	(Sep-2020 - Aug-2021) August 31, 2021 2020-21 Actual	(Jan-2020 - Aug-2020) August 31 2020 Actual
Revenues					
<u>Operations</u>					
Registration fees	63,000	59,809	59,200	44,795	-
Uniform Deposit	-	-	-	200	-
Sponsorships	28,000	27,400	26,100	19,300	-
Donations	-	1,800	1,650	2,000	14,961
Volunteer Opt out Fee	-	6,540	-	-	-
Development Fees	8,000	2,630	2,310	-	7,500
Closing Day Revenue	2,000	786	2,320	-	-
Tournament Fees (non All Star/Selects)	3,000	-	-	-	-
Tournament Concessions (non All Star/Selects)	400	-	-	-	-
Merchandise et al. (Opening/Closing Day, Used Equipment)	500	2,857	1,277	1,618	180
Community Account Interest	-	-	-	3	89
<u>Grants</u>					
Gaming and Other Grants	-	25,000	54,000	27,000	-
Gaming Grant Account Interest	-	-	-	-	6
<u>All Star / Selects</u>					
Allstar/Select Fees	17,900	12,615	10,525	3,125	-
All Star/Select Tournament Hosting Fees	3,000	3,600	2,100	-	-
All Star/Select Tournament Concessions	400	934	1,352	-	-
TOTAL REVENUE	126,200	143,971	160,834	98,041	22,737
Expenditures					
<u>Operations</u>					
Administration	16,530	15,611	20,196	12,728	1,301
Development	18,100	12,529	12,399	9,072	10,808
Equipment	14,000	9,482	12,373	8,587	12,360
Fields & Maintenance	14,700	13,403	13,566	4,785	8,750
Insurance	5,700	5,047	4,913	4,393	4,112
Marketing	9,000	8,187	5,292	2,035	3,120
Special Events	11,750	10,300	6,492	889	-
Trophies	4,200	3,519	3,934	3,341	-
Umpires	6,400	8,484	6,598	2,756	56
Uniforms	17,500	26,302	16,246	13,484	10,488
Registration, Scheduling, Tech	9,383	11,377	7,863	4,688	404
All Star/Selects	20,900	21,694	17,116	3,404	-
Capital Expenditures	20,000	12,044	12,387	5,664	7,424
TOTAL EXPENDITURES	168,163	157,980	139,374	75,827	58,822
Excess of receipts over expenditures for the period	(-41,863)	(-14,009)	21,460	22,214	(-36,086)
Equity, beginning of year	175,827	175,827	154,367	132,153	168,239
Equity, end of period	133,864	161,818	175,827	154,367	132,153

NOTES:

1: ViaSport Volunteer and Participation Grants

KERRISDALE LITTLE LEAGUE ASSOCIATION
APPROVED BUDGET - 2022-2023 Season

				Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals
				9	10	11	12	1	2	3	4	5	6	7	8
Target Registered Players	337														
	2022-2023 Budget	Actuals 2022-2023 Aug. 31, 2023	2022-2023 Variance to Budget Full Year	2022 Sep	2022 Oct	2022 Nov	2022 Dec	2023 Jan	2023 Feb	2023 Mar	2023 Apr	2023 May	2023 Jun	2023 Jul	2023 Aug
Revenue															
Operations															
Registration fees	63,000	59,809	(-3,191)	-	-	38,495	955	11,407	3,695	2,126	3,033	98	-	-	-
Uniform Deposit	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sponsorships	28,000	27,400	(-600)	-	-	-	-	-	8,300	3,300	6,400	1,400	8,000	-	-
Donations	-	1,800	1,800	-	-	1,050	50	300	200	50	100	50	-	-	-
Volunteer Opt out Fee	-	6,540	6,540	-	-	21,850	650	5,350	2,400	1,750	1,600	-	18,860	-	-
Development Fees	8,000	2,630	(-5,370)	950	-	-	-	-	-	-	1,680	-	-	-	-
Closing Day Revenue	2,000	786	(-1,214)	-	-	-	-	-	-	-	-	-	-	-	-
Tournament Fees (non All Star/Selects)	3,000	-	(-3,000)	-	-	-	-	-	-	-	-	-	-	-	-
Tournament Concessions (non All Star/Selects)	400	-	(-400)	-	-	-	-	-	-	-	-	-	-	-	-
Merchandise et al. (Opening/Closing Day, Used Equipment,...)	500	2,857	2,357	-	-	-	-	-	-	-	-	816	2,041	-	-
Community Account Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants															
Gaming and Other Grants	-	25,000	25,000	-	-	-	-	-	25,000	-	-	-	-	-	-
Gaming Grant Account Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
All Star / Selects				-	-	-	-	-	-	-	-	-	-	-	-
Allstar/Select Fees	17,900	12,615	(-5,285)	-	-	-	-	-	-	-	-	-	11,915	700	-
All Star/Select Tournament Hosting Fees	3,000	3,600	600	-	-	-	-	-	-	-	-	1,500	2,100	-	-
All Star/Select Districts, Tournament Concessions	400	934	534	-	-	-	-	-	-	-	-	-	853	81	-
TOTAL REVENUE	126,200	143,971	17,771	950	-	61,395	1,655	17,057	39,595	7,226	12,813	-	14,996	25,695	-
Expenditures															
Operations															
Administration	16,530	15,611	(-919)	1,420	1,388	1,522	881	2	39	41	1,979	2,784	2,644	2,006	905
Development	18,100	12,529	(-5,571)	-	441	-	-	485	31	1,250	2,331	300	7,690	-	-
Equipment	14,000	9,482	(-4,518)	-	-	-	-	-	4,704	2,252	610	1,326	590	-	-
Fields & Maintenance	14,700	13,403	(-1,297)	-	-	-	-	-	8,744	1,612	1,639	417	795	41	155
Insurance	5,700	5,047	(-653)	-	-	-	-	-	-	5,047	-	-	-	-	-
Marketing	9,000	8,187	(-813)	-	-	-	150	-	1,237	2,744	3,497	-	560	-	-
Special Events	11,750	10,300	(-1,450)	40	25	-	-	-	507	91	1,657	181	5,004	2,795	-
Trophies	4,200	3,519	(-681)	-	-	-	-	-	-	-	-	-	3,519	-	-
Umpires	6,400	8,484	2,084	35	-	-	-	-	-	-	3,730	3,398	1,321	-	-
Uniforms	17,500	26,302	8,802	-	-	-	-	-	-	-	-	25,646	-	656	-
Registration, Scheduling, Tech	9,384	11,377	1,993	88	1,973	2,250	60	652	742	263	294	4,466	590	-	-
All Star/Selects	20,900	21,694	794	30	132	-	-	-	-	-	300	500	6,726	10,513	3,493
Capital Expenditures	20,000	12,044	(-7,956)	-	-	-	-	2,500	3,808	3,189	1,995	280	-	272	-
TOTAL EXPENDITURES	168,164	157,980	-	1,613	3,959	3,772	1,091	3,638	19,813	16,489	18,031	39,298	29,439	16,283	4,553
Excess of receipts over expenditures for the period	(-41,964)	(-14,009)	27,955	(-663)	(-3,959)	57,623	564	13,419	19,782	(-9,263)	(-5,218)	(-54,294)	(-3,744)	(-23,702)	(-4,553)
Equity, beginning of year	175,827														
Equity, end of period	133,863	161,818													
B/S Cash - Gaming Account:				27,000	27,000	27,000	27,000	27,000	13,551	4,907	2,951	0	0	0	0
B/S Cash - Operating Account:				30,426	26,467	84,089	84,653	100,572	137,611	140,183	138,916	87,851	84,108	46,700	41,373
B/S Restricted Funds:				115,000	115,000	115,000	115,000	112,500	108,693	105,503	103,508	103,228	103,228	116,934	117,707
B/S Total Cash :				172,426	168,467	226,089	226,653	240,072	259,855	250,593	245,375	191,079	187,336	163,634	159,080
Equity Variance (Monthly Report to Balance Sheet:)				0	0	1	-	0	-	1	-	1	0	2	-

**KERRISDALE LITTLE LEAGUE ASSOCIATION
2022-2023 BALANCE SHEET**

	Actuals August 31 2023 2022-2023	Actuals August 31, 2022 2021-2022	Actuals August 31, 2021 2020-21	Actuals August 31 2020	<u>Notes</u>
ASSETS					
Cash -					
VanCity Gaming account	- 0	27,000	1	1	
Vancity Community Account	41,373	31,088	33,875	58,780	
Term deposits -					
Community account					
Gaming account					
Internally, Externally Restricted Funds	117,707	115,000	120,000	77,423	See Notes 1 to 12
-Internal: Field, Facility Upgrades: \$105,000					
-External: ViaSport Grants: \$12,707					
	159,080	173,089	153,877	136,203	
Merchandise Inventory	2,738	2,738	2,606	2,550	Merchandise
TOTAL ASSETS	161,818	175,827	156,482	138,753	
LIABILITIES					
Deferred Registration Admin Expense			- 105		
Deferred Revenue					
Sponsorships			-	6,600	
Registration			2,220	-	
EQUITY	161,818	175,827	154,367	132,153	
TOTAL LIABILITY AND EQUITY	161,818	175,827	156,482	138,753	
	0	0	0	0	

Notes:

- 1 February 17, 2020 - Board voted in favour of adjusting restricted funds balance to \$80,000 for field upgrades at Elm Park, Maple Grove Park and Quilchena Park
- 2 Restricted funds used - \$2,577.53 - 03/30/2020 - Materials and labour for Elm Park tool shed and dugout benches
- 3 Restricted funds used - \$1,000.00 - 03/21/2021 - Materials for equipment box replacements
- 4 Restricted funds used - \$4,664.07 - 06/06/2021 - Materials and labour for equipment box, bench dugout, upgrades at Maple Grove and Kerrisdale Park fields
- 5 August 18, 2021 - Board voted to set restricted funds to \$120,000 for upgrades at Elm Park, Quilchena, Kerrisdale and Maple Grove Park.
- 6 April 27, 2022 Board meeting minutes provide further description of 120K in restricted funds of August 18, 2021
- 7 July 31, 2022 - \$3803.47 used for Elm Park: Red Clay and Scoreshed Electronics Upgrades and Kerrisdale South, Kerrisdale North and Quilchena Park New Dugout Boxes
- 8 August 28, 2022 - \$731.20 used for Elm Park Upgrades: Clay Box Installation, part of Clay Upgrades
- 9 August 29, 2022 - Board voted to set restricted funds to \$115, 000 for upgrades at Elm Park, Quilchena, Kerrisdale and Maple Grove Park.
- 10 2023 Use of Restrcted Funds: January 20th: \$2500 batting cage improvement deposit, Feruary 16th: \$3808.40 balance paid, March 1st: Electrical batting cage improvement \$1314.20, March 27th: Elm Park Clay Restoration \$1874.90, April 1st: Field Restoration Clay Purchase \$1995.02, May 26th: Clay Transport Charge \$280
- 11 ViaSport Grants: Volunteer Grant: \$9,267, Participation Grant: \$3,440 as of August 31, 2023
- 12 August 31, 2023 - Board voted to set restricted funds to \$105,000 for upgrades at Elm Park, Quilchena, Kerrisdale and Maple Grove Park

KERRISDALE LITTLE LEAGUE ASSOCIATION

(the "Society")

NOTICE OF LOCATION OF ACCOUNTING RECORDS

NOTICE IS HEREBY GIVEN pursuant to Subsection 22(3) of the Societies Act (British Columbia) (the "Act") that:

1. the directors of the Society have determined that the accounting records of the Society referred to in Subsection 20(2)(c) of the Act are to be kept and maintained at the following specified location:

3245 W 12th Ave, Vancouver, BC V6K 2R8

2. the said accounting records are available for inspection (if and to the extent required by the Act) at the location specified above.

Dated as of the 24th day of October 2023.

KERRISDALE LITTLE LEAGUE ASSOCIATION

Per: _____

Authorized Signatory