



KLL Safety Committee
COVID-19 Response Plan
April 1, 2021

2021 KLL Safety Committee Members:

KLL Safety Officer (Melanie Graham), KLL President (Eric Gold), KLL Registrar/Majors Coordinator (Ada Yee),

Goal: This document outlines coordinated and predicted response strategies to COVID-19 related scenarios (A-H).

Note: Team Safety Manager will be referred to as 'TSM'

Scenario	Response from	Steps	Completed	Additional Information
A coach, parent or volunteer has a covid-related concern.	TSM	<ol style="list-style-type: none"> 1. May provide immediate verbal feedback or email after an event has taken place. 2. Enlist coaches' assistance to warn/confront individual 3. If required, contact KLL Safety Officer for further advice. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	The information available in our RTP and provided during the TSM training sessions, should prepare individual TSMs to deal with clear cut situations, such as player misbehaving, distancing rules are not being followed, etc.
A serious enforcement issue involving a member (or members) of the public that interferes with the safe play on a KLL baseball field.	TSM or Coach	<ol style="list-style-type: none"> 1. May warn KLL participants (coach and/or players) of concerning behaviour or may suspend on-field activity or may instruct participants to assemble in a safe location. 2. Call 311 to report concern. 3. Notify KLL Safety Officer, KLL Majors Coordinator and KLL President of the incident 4. KLL Safety Officer follows up with TSM 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
If a TSM reports a Covid-related incident or concern to:	KLL Safety Officer, possibly KLL President and/or KLL	<ol style="list-style-type: none"> 1. Depending on the circumstances may follow the order below or jump to 3rd stage for particularly egregious behaviour that endangers the safety of others: 	<input type="checkbox"/>	

<p><i>Senior Division: TSM is instructed to contact KLL Majors Coordinator, KLL President, KLL Safety Officer.</i></p> <p><i>Junior Division: TSM is instructed to contact KLL Blastball Coordinator, KLL President, KLL Safety Officer.</i></p>	<p>Safety Committee.</p> <p>Timing: Within 24 hours of receiving the report, try to initiate 1st step below or consult with Safety Committee members.</p>	<p>1st stage – Email a warning to parent, coach or volunteer – sent by KLL Safety Officer cc: President, Majors</p> <p>2nd stage - Email a strongly worded warning to a parent, coach or volunteer - sent by KLL President cc: Safety & Majors.</p> <p>3rd stage - Suspension from play - temporarily or permanently. Message sent by the KLL Safety committee (signed by KLL president, Majors and Safety)</p> <p>2. KLL Safety Officer Notify appropriate divisional coordinators - how much detail? Leave it high level as will be circumstantial</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	
<p>If a report comes in about TSM mishandling safety protocols, etc</p>	<p>KLL Safety Officer</p>	<p>1. KLL will reach out to TSM to ask for explanation and warn as necessary bcc KLL President & KLL Majors</p> <p>2. Consult safety team - consider warnings or even removal from TSM position. Notify TSM of decision.</p> <p>3. Communicate with appropriate Division Coordinator if necessary.</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	
<p>If a TSM informs us that a KLL player, coach or volunteer has tested positive for Covid-19, or we hear directly from the individual or a family member.</p>	<p>KLL Safety Officer & KLL President</p> <p>Timing: Critical - ASAP</p>	<p>1. KLL Safety Officer will contact VCH (604-675-3800) and will facilitate contact tracing if necessary. Or do we wait until they contact us? They tend to have a bit of a lag time so if we want to be proactive, we should contact them for guidance</p> <p>2. KLL President sends the KLL community a message about a COVID-19 update (I have supplied a sample letter). Outlines whether it is a case where the individual is self-monitoring or in isolation. Provides guidance</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p><i>Comment: Safeguarding the affected individual's/family's privacy is a top priority!</i></p>

		<p>on whether further action is required by community members.</p> <ol style="list-style-type: none"> 3. KLL Safety Officer follows up with TSM and Division Coordinator to advise on process. 4. Follow KLL Illness Policy or Outbreak Plan (attached below) as necessary 	<input type="checkbox"/> <input type="checkbox"/>	
<p>If we are contacted by Vancouver Coastal Health</p>	<p>KLL Safety Officer & KLL President</p> <p>Timing: Critical - ASAP</p>	<ol style="list-style-type: none"> 1. KLL Safety Officer will cooperate with VCH and retrieve any necessary info for contact tracing through ePact, Google symptom screening forms (attendance). 2. KLL President sends the KLL community a message about a COVID-19 update (I have supplied a sample letter). Outlines whether it is a case where the individual is self-monitoring or in isolation. Provides guidance on whether further action is required by community. 3. Send a message to family to offer support from the league. 4. Follow KLL Illness Policy or Outbreak Plan (attached below) as necessary 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p><i>Comment: Safeguarding the affected individual's/family's privacy is a top priority!</i></p>
<p>If PHO suspends all activity - a circuit break or one that requires us to cancel season</p>	<p>Safety Committee</p> <p>Timing: Critical - ASAP</p>	<ol style="list-style-type: none"> 1. Emergency consult with KLL board to approve. 2. KLL President sends message to the KLL community and offer of prorated refund. 	<input type="checkbox"/> <input type="checkbox"/>	